

**Heatspec Electrical Ltd**

30 Ebony Street

Christchurch, 8053

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Web: www.heatspecelectrical.co.nz

GST # 129-261-129

CLIENT INFORMATION FORM

Please complete all sections and read the Terms and Conditions of Trade overleaf or attached.

This is a Client Information Form under the Construction Contracts Act 2002. Please read clause 25 on the reverse.

Client's Details: <input type="checkbox"/> Individual <input type="checkbox"/> Sole Trader <input type="checkbox"/> Trust <input type="checkbox"/> Partnership <input type="checkbox"/> Company <input type="checkbox"/> Other:			
Full or Legal Name:			
Physical Address:			Postcode:
Billing Address:			Postcode:
Email:			
Phone No:	Fax No:	Mobile No:	
Personal Details: <i>(please complete if you are an Individual)</i>			
D.O.B.		Driver's Licence No:	
Business Details: <i>(please complete if you are a Sole Trader, Trust, Partnership, Company or Other – as specified)</i>			
Trading Name:		GST No: <i>(if applicable)</i>	
NZBN:		Date Incorp. <i>(current owners):</i>	
Contact Person:		Phone No.	
Nature of Business:			
Directors / Owners / Trustee: <i>(if more than two, please attach a separate sheet)</i>			
(1) Full Name:		D.O.B.	
Residential Address:			Postcode:
Driver's Licence No:	Phone No:	Mobile No:	
(2) Full Name:		D.O.B.	
Residential Address:			Postcode:
Driver's Licence No:	Phone No:	Mobile No:	
Privacy Officer Details:			
Full Name:			
Phone No:		Email:	

I certify that the above information is true and correct and that I accept the supply of credit by Heatspec Electrical Limited. I have read and understand the TERMS AND CONDITIONS OF TRADE (overleaf or attached) of Heatspec Electrical Limited which form part of, and are intended to be read in conjunction with this Client Information Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein.

SIGNED (CLIENT): _____ SIGNED (HSE): _____

Name: _____ Name: _____

Position: _____ Position: _____